

Board of Selectman

Special Meeting

1/20/2016

Per Section 6.04 of the Salem Town Charter the following Selectmen are appointed until further notice as ex-officio/liaison in place of the First Selectman when I cannot be in attendance.

Liaison/ex-officio appointments

Robert Ross – Salem Free Public Library

Stuart Gadbois- Economic Development Commission

David Kennedy-Planning and Zoning Commission

Ed Chmielewski- Inland Wetlands Conservation Commission

Respectfully,

A handwritten signature in black ink, appearing to read 'K. Lyden', with a stylized, flowing script.

Kevin Lyden
First Selectman

BOARD OF SELECTMAN
SPECIAL MEETING
1/20/16

The Board of Finance has asked the Board of Selectmen to review and comment on the Fiscal Year 2016-2017 Proposed Capital Budget.

It is not stated in the Charter that requires the Board of Selectman to review Capital Items.

The Charter does state in Section 6-02 Powers, Duties and Responsibilities of the First Selectman:

#3. The First Selectman shall be responsible for making a continuous review of the current and future needs of the Town, including financial needs and budget requirements.

#11. The First Selectman shall recommend to the Board of Selectmen suggested projects that the Town should consider implementing during the coming Fiscal Year, which shall be used as a guide in the development of the Annual Town Budget.

With the above-mentioned in mind and the request by the Board of Finance, I have reviewed the Capital Items of Fiscal Year 2016-2017, and have them listed on the following pages with background information and comments.

I encourage my Fellow Selectmen to join in a healthy discussion on the capital needs of our Town in the next Fiscal Year and make additional comments, which will be forwarded to the Board of Finance.

Public Works Fuel System Replacement

- Not on plan for this year
- Recommend filing for Steap Grant-2017
- For 2017 for Public Works Fuel System Replacement
- Probably above-ground tanks

Discussion and Comments: All Selectmen concur with First Selectmen's comments to fund

with capital.

1. Board of Education Corridor Lockers (1994)

- Background the Town has spent a considerable amount of capital on the school in the last few years. We spent \$6.2 million for renovations, \$495,000 for technology plan, \$200,000 on security upgrades, \$50,000 on a metal ceiling for Park and Play, \$32,000 to upgrade the track and \$31,500 for paving the parking lot. These needed capital investments in our school total more than \$7 million dollars. The town has taken very good care of its Salem School.
- Request for replacement lockers 1994=\$38,449- see attached pictures. The lockers appear to be in good shape. Two teachers have keys (see center of lock detail) to open locks when students have problem opening. I have not heard of any other schools changing lockers after 22-years.

As First Selectman I don't see this as needed and personally would recommend moving this item from the Capital Plan.

Discussion and Comments: Not capital item.

Fix under maintenance as needed. First Selectman concurred with Bob, Stu, Dave.

Ed would like more information and have the Superintendent present to Board of Finance.

15. Library Interior Upgrade – Carpet \$15,805

Background

The Library will be 12-years-old in 2016 this is the original carpet showing some signs of wear. The Library serves the Town of Salem and the Town of Bozrah. In many ways the Library acts as our Town Community Center with many programs and events.

Discussion and Comments: The Library is a revenue generator. The appearance of the Library

is very important; as there is high-traffic . All Selectmen concur with First Selectmen's

comments.

16. Recreation – Septic System for concession stand and toilets \$37,000

Background

This if for the Forsyth Road soccer fields, \$46,000 was funded for a well in Fiscal Year 2015-2016. In addition, \$136,000 is requested for concession stand and toilets for Fiscal Year 2017-2018. The total project cost is \$219,000. The Forsyth soccer fields were created with many volunteer hours by contractors and residents.

First Selectman's comments:

Unsure if we should be funding at this level. Perhaps a pavilion with 5-6 picnic tables and high-end portable toilets may make better sense. I appreciate the fact that so much was done by volunteers. Since that time the Town has invested in paving, fencing and parking lots.

Maintenance concerns for public restrooms are a concern. Also public restrooms at Round Hill concession are usually locked requiring a portable toilet nearby.

Discussion and Comments: _____

Dave- always room for negotiation. He would welcome input from Board of Finance.

Bob – agree we need some type of shelter. Concerned with public restrooms liability.

(maintenance and cleanliness).

Stu-agree with Bob's comments.

Ed- needs more information, needs input from chair and agreed that we need some kind of shelter. Agreed with Bob's comments.

18. Public Works 11-Foot Snow Plow \$10,359

Background

The mechanic is currently taking parts form old plows to fix current plows, as parts are no longer available.

The 11-foot plow is now the standard plow used with parts readily available.

First Selectman's comments: This appears to be a needed capital item.

Discussion and Comments: All Selectmen concur with First Selectmen's comments to fund
with capital.

19. Public Works Zero Turn Mower \$15,604

Background

Current mower is 11-years-old and in need of replacement.

First Selectman's comments: Mower appears at end of useful lifespan-recommend replacement.

Discussion and Comments: All Selectmen concur with First Selectmen's comments.

20. Public Works F-250 pickup truck with lift gate = \$32,360

Background

Many items are heavy and/or awkward and a lift gate would make it much easier to load and unload. This would replace a Ford 1991 diesel truck with approximately 130,000 miles.

First Selectman's comments:

Hold off on purchase of this vehicle; due to the fact it is replacing an older diesel truck. We should file for a grant for this replacement that is usually available with Department of Energy and Environmental Protection for 50% of the cost of the replacement truck.

Discussion and Comments: All Selectmen concur with First Selectmen's comments.

21. Public Works Tractor = \$30,022

Background

Tractor to replace existing tractor that is made in 1981. Tractor is end of it useful life. It is primarily used on ball fields. New tractor will have more multi-use ability.

Discussion and Comments: All Selectmen concur with First Selectmen that it is a needed piece of equipment.

34. Public Works Roads - \$400,000

Background

This Capital line is funded each year. This year is 3.9% more than last year (which was \$385,000).

The roads in Salem are in relatively good shape. Studies have shown it is less expensive to keep roads in fair to good condition then letting them deteriorate to poor condition.

First Selectman's comments:

Recommend funding at least at last year's level. Everyone in our town uses the roads.

Discussion and Comments: All Selectmen concur with First Selectmen's comments.

35. GLVFC/SVFCO Training Building \$25,000

Background

The Training Building was recommended in the MRI study. This Training Building is on the previous Zemko property. This building allows our volunteers to train in Town, which makes it easier to respond to emergencies in Town if it happens during training.

It would also make it easier for more volunteers to show up, since it is close to home.

First Selectman's comments: Recommend facility

Discussion and Comments: After a lengthy discussion-all Selectmen concur with First

Selectmen's comments to fund with capital.

38. GLVFC Tanker Truck - \$445,000

Background

GLVFC Tanker Truck is a 1988 Mack with approximately 25,000 miles.

The miles can be deceiving on Fire Apparatus as they are often parked and working at scenes for long periods of time, which results in additional engine hours. This vehicle was inspected by Shipman's Fire Service in 2012 and passed annual inspections. In 2013, \$25,000 in safety upgrades was performed on this truck. The MRI study recommends this vehicle be combined with the GL pumper in 2022 to make one vehicle. The Board of Selectmen appointed a Public Safety Service Committee, which feels more information is needed and recommended the Town revisit this at a later time.

First Selectman's comments:

The truck appears safe at this time. To my knowledge besides annual inspections suspension, brakes and tires have been replaced. If the GLVFC feels the truck is unsafe we will remove it from service for a thorough inspection.

After talking with President and Treasurer of GLVFC they stated that in 2025 they could combine their rescue and their pumper; therefore, reducing from two to one vehicle. They would still want this tanker before the 2022 date.

This may not be a bad idea as long as they specify a tanker that is somewhat easier to drive on our narrow roads (i.e. automatic transmission, narrower body).

Discussion and Comments: Bob, Stu, Dave and Kevin are not opposed to funding this year in

Fiscal Year 16/17 Capital Plan, with concurrence by GLVFC that they combine ET and Rescue in

2025; and specify a tanker will be easier to drive for our next generation of volunteers.

Ed would also like more time to study the matter.

39. GLVFC Station Phone System

Background

GLVFC informed me this phone had problems when raining or windy days, and had AT&T out several times. We switched to Comcast, which has corrected the computer problems when submitting reports; however, phone problems persist. Phone system is Toshiba and approximately 9-years-old.

First Selectman's comments:

Recommend funding; however, I want GLVFC to have "Connecticut Communications" to look at interior phone wiring, which could be the problem. In my opinion, 9-years is premature to change the phone system.

Discussion and Comments: All Selectmen concur with First Selectmen's comments to fund

with capital.

40. GLVFC Slip Resistant Flooring \$26,000

Background

This is a safety issue that was called out in the MRI study. Chief Savalle has asked for this in the past.

First Selectmen's comments: Recommend funding.

Discussion and Comments: All Selectmen concur with First Selectmen's comments to fund
with capital.

41. GLVFC Turn out gear \$11,550

42. GLVFC Replacement hose \$5,000

Background

Turn out gear for interior fire fighter must be changed at 10-years per OSHA requirements. The Town pays for paid, Firefighter/EMT gear.

Replacement hose is tested and changed when necessary.

First Selectman's comments:

Would like combine into one line. Unsure why \$6,500 more than SVFCO. Recommend Board of Finance substantiate need by interior Fire Fighters.

Recommend funding at least \$10,000 for now.

Discussion and Comments: All Selectmen concur with First Selectmen's comments

this reoccurring expense of \$14,000.

50. SVFCO Engine Tanker \$695,000

Background

1991 Engine Tanker open cab design. SVFCO is processing grant for 95% replacement cost. Grant is specific to older apparatus that are open cab design.

Listed on MRI Study is recommended for replacement.

First Selectman's comments:

Recommend funding the \$35,000 in line item for grant matching funds. If unsuccessful with grant we should reassess next year for resubmitting grant or funding purchase.

Discussion and Comments: All Selectmen concur with First Selectmen's comments.

51. SVFCO Replacement Gear Hose \$10,000

Background

Annual amount requested for replacement

First Selectman's comments:

Needed items -Substantiate interior Fire Fighter. Recommend funding

Discussion and Comments: All Selectmen concur with First Selectmen's comments.

56. Light Tower - \$5,000

Background

Multiuse for Emergency Services or Town Functions

First Selectman's comments:

Need more information

Discussion and Comments: All Selectmen concur with First Selectmen's comments. They feel
that it is a good idea to purchase.

TOWN OF SALEM 10 YEAR PRINCIPAL and INTEREST

ITEM	TOTAL COST	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	TOTAL
East Lyme High School Debt Services Principal	P	78,035	82,104	84,972	86,706							331,817
East Lyme High School Debt Services Interest	I	8,671	4,602	1,734	0							15,007
School Building Renovation	P	300,000	300,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	325,000	3,200,000
School Building Renovation Interest	I	141,063	132,063	121,063	109,063	95,063	82,063	71,066	64,188	55,250	45,500	916,219
Total Principal and Interest	T	527,768	518,768	532,768	519,768	420,063	407,063	396,066	389,188	380,250	370,500	4,463,043

TOWN OF SALEM 10 YEAR CAPITAL PLAN

1	BOE Replace Corridor Lockers (1994)	38,449										38,449
2	BOE Replace Roof Top A/C Units		175,000									175,000
3	BOE Replace 1994 Boilers		75,000									75,000
4	BOE Replace 1994 Roof			780,000								780,000
5	BOE Front & Back Lot - Pave, Mill, Stripes, Curbing				183,541							183,541
6	BOE Generator Replacement					165,000						165,000
7	BOE Network Upgrades											
8	BOE Replace Milestone Video Recording Server						325,000					325,000
9	BOE Replace Milestone Viewing Stations (2)						15,000					15,000
10	BOE Athletic Fields Upgrade						6,000					6,000
11	BOE Replace 1994 Lighting Fixtures							243,000				243,000
12	BOE Bathroom Renovations											
13	BOE Window and Classroom Millwork Replacement											
14	BOE Replace 1994 Exterior Doors									95,000		95,000
15	Library Interior Upgrade - Carpet	15,805										15,805
16	Recreation - Septic System for Concession Stand and Toilets	37,000										37,000
17	Recreation - Concession Stand and Toilets		136,000									136,000
18	PW 11 Foot Snow Plow	10,359										10,359
19	PW Zero Turn Mower	15,604										15,604
20	PW F-250 Pickup Truck with Tail Gate Lift	32,361										32,361
21	PW Tractor	30,022										30,022
22	PW Large Snow Plow Truck		183,750									183,750
23	PW Large Snow Plow Truck			183,750								183,750
24	PW Commercial Mower				22,602							22,602
25	PW Field Groomer				19,107							19,107
26	PW Pickup Truck				28,208							28,208
27	PW Front-End Loader					157,768						157,768
28	PW Large Snow Plow Truck						192,500					192,500
29	PW Over Roll Mower						90,000					90,000
30	PW Small Snow Plow Truck						85,000					85,000
31	PW Backhoe							85,000				85,000
32	PW Excavator								250,000			250,000
33	PW Large Snow Plow Truck									210,000		210,000
34	PW Road Improvement	400,000	415,000	430,000	445,000	460,000	475,000	500,000	515,000	530,000	545,000	4,715,000
35	GLVFCO/SVFCO Joint Fire Training Building	25,000										25,000
36	GLVFCO/SVFCO Scott RIT Pick replacement		15,000									15,000
37	GLVFCO/SVFCO SCBA Replacement								304,000			304,000
38	GLVFCO Tanker Truck	445,000										445,000
39	GLVFCO Stationhouse Telephone System	6,400										6,400
40	GLVFCO Slip Resistant Flooring Install/Maint (25/26)	26,000										26,000
41	GLVFCO Fire Fighting Turnout Gear	11,550	11,550	11,550	11,550	11,550	11,550	11,550	11,550	11,550	5,800	31,800
42	GLVFCO Replacement Hose	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
43	GLVFCO Thermal Imaging Cameras (2)		14,800									14,800
44	GLVFCO Seal Parking Lot											
45	GLVFCO Fire Rescue Boat			68,000				5,000				5,000
46	GLVFCO Building Roof Replacement				53,900							53,900
47	GLVFCO Replacement of F350 Forestry Truck				78,800							78,800
48	GLVFCO Fire Engine											
49	GLVFCO Resue Truck					775,000						775,000
50	SVFCO Engine Tanker	695,000					420,000					420,000
51	SVFCO Replacement Gear and Hose	10,000	7,000	7,500	7,500	7,800	7,800	8,000	8,000	8,500		695,000
52	SVFCO Storage Building		25,000									25,000
53	SVFCO F-350 for Fire Police			60,000								60,000
54	SVFCO F-350 for Replacing R-1 Medical Response Vehicle						70,000					70,000
55	SVFCO Replacement 2500 Gallon Tanker											
56	Town of Salem (Multiple Use) Magnum 6000 Wait Light Tower, towable	5,000							400,000			400,000
	Sub Total, All Other	1,808,550	1,063,100	1,570,800	854,508	1,582,118	1,527,850	942,550	1,633,550	900,050	1,112,350	12,995,426
	TOTAL Capital and Principal and Interest	2,326,318	1,581,868	2,103,568	1,374,276	2,002,181	1,934,913	1,339,456	2,022,738	1,280,300	1,482,850	17,458,469